

**2017 All United States Kendo Championships
&
7th AUSKF Junior Open National Championships
San Jose, California**



REFEREE INFORMATION

June 18, 2017

2017 AUSKF Championship and Junior National Judges and Referees

Dear Sensei:

On behalf of the All U.S. Kendo Federation Championship Committee, I would like to thank each of you for taking time out of your busy schedule in accepting the duties of judges and referees for the upcoming All U.S. Championships and the AUSKF Junior Open National Championships.

Each of you has been carefully selected as you represent the highest quality of kendo sensei in the United States. We know that you will do your best in judging these championships to its highest standards and ensuring that the event is conducted with fairness and equality to all competitors. For this event, the **Chief Judge will be Atsushi Hori sensei**. We know that he is also depending on you to handle each match with proper judgment and applying the rules and regulations according to the International Kendo Federation, Guidelines for Kendo Shiai and Shinpan.

This year will also mark the first time that all judges and referees are basically “non-volunteers” as AUSKF will be responsible for a majority of your lodging and transportation costs according to the parameters set by the Tournament Committee. As such, there are some areas of cost that we are asking for you to handle.

As this event will be over four (4) days, please keep yourselves in good health and if you are experiencing any health related problems, please do not hesitate, let us know so we can ensure you receive proper treatment and care. Also, stay hydrated; drink lots of fluids as you will be working just as hard, if not harder, than the competitors!

Attached to this letter are various information sheets, please review them carefully as there are some basic schedules we are asking you to follow so that we can work with efficiency during the event. Please keep on schedule as much as possible and if you have any delays, please notify your designated driver or myself as soon as possible.

Thank you again and we hope you enjoy a great championship!

Sincerely,

A handwritten signature in black ink that reads "Tim Yuge". The signature is written in a cursive, flowing style.

Tim Yuge
AUSKF Referee Selection Committee

INFORMATION:

- **List of Judges and Referees**
 - See attached sheet: US Championships Officials, Judges, and Referees
 - Court assignments will be given at the Referee Meeting & Seminar
- **Schedule of events:**
 - See attached sheet: Schedule for Referees and Events
 - Events:
 - Wednesday, June 21 (3pm to 6pm): Referee Meeting and Seminar
 - Thursday, June 22 (8am to 6pm-approx): Jr. Open Championships
 - Friday, June 23 (8am to 6pm-approx): US Championships – Various
 - Saturday, June 24 (8am to 6pm-approx): US Women & Men Individuals
 - Sunday, June 25 (8am to 5pm- approx.): US Women & Men Team Championships
- **Location of all events:**
 - Independence High School
 - 629 N. Jackson Ave. (closest street address to gym)
 - San Jose, CA 95133 refer to: <http://auskf-nationals.com/info.html#map>
- **Headquarters hotel (for those staying at Hq. hotel):**
 - Crown Plaza Hotel-MILPITAS
 - 777 Bellew Dr, Milpitas, CA 95035
 - Tel: (408) 321-9500
 - TRANSPORTATION to/from airport is on OWN
 - **HOTEL provides free shuttle to/from San Jose (Mineta) Airport**
 - Upon arrival at San Jose Airport, contact hotel for pickup
- **Other transportation:**
 - NCKF will provide shuttle vehicles to/from gymnasium
 - Only 1 shuttle in a.m. and 1 return shuttle in p.m.
 - EACH shinpan is ASSIGNED to a specific driver/shuttle. See attached list.
 - Morning shuttles will depart at 7:30am sharp each morning
 - If using other mode, such as own car, taxi, UBER, etc., please let us know.
- **Other amenities**
 - For hotel amenities, please see hotel “website”
 - Meals
 - AUSKF will provide bento lunch for each tournament day
 - If bento has previously been ordered through your federation, please verify that you have bento for that day (AUSKF is reimbursing regional federations for those who already paid)
 - Bento for any other day not ordered by regional, will be ordered by AUSKF
 - Breakfast/Dinner are on own
 - Hotel breakfast opens at 6am
 - Dinner options, there are various Asian restaurants within 5 min. walking distance of the hotel, as well as an Asian supermarket

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- **Related costs:**
 - **Airfare:** AUSKF will reimburse airfare and up to 2 luggage (within weight limits)
 - **Via car (out of town):** AUSKF will reimburse mileage only at \$0.14/mile (non-profit rate)
 - **Hotel expense:** AUSKF will only reimburse 50% room fee per judge/referee per night at the Hq. Hotel (6/21 checkin, 5 nights max.).
 - Hq. Hotel other expenses: Hq. hotel requires valid credit card deposit. This is the responsibility of the judge/referee. Other than room fee and room fee taxes, all other room charges are responsibility of judge/referee.
 - Hq. Hotel check-in: Rooms are reserved under specific names: see attached for rooming lists and shared roommates. If leaving Sunday, directly from gym, bring luggage with you to the gym on Sunday.
 - **Other Lodging location expense:** If staying at another lodging, AUSKF will only reimburse 50% room fee per judge/referee per night according to that specific hotel's room rate only, not to exceed amount of 50% of Hq. Hotel rate (6/21 checkin, 5 nights max.).
 - Those at Hq. Hotel should have room fees already paid on master block list (please verify at checkout). If sharing room with "non-referee", please reimburse AUSKF directly, if payment made at checkout, please keep receipt for later verification
 - **Receipts: Airfare/baggage/hotel fee receipts are NECESSARY for reimbursements. Submission of receipts for reimbursement will be sent under separate email.**
 - We apologize but as our budget is limited, AUSKF will only reimburse for air or ground travel as specified above. Any other expense such as rental cars, parking fees, taxi, Uber, meals, room service, Sayonara Party, laundry, etc. will be at the discretion and expense of the individuals

- **Referee seminar and meeting**
 - **Wednesday, June 21, 3pm to 6pm at "smaller practice gym"**
 - Transportation from Hq. hotel departs at 2:30pm.
 - Those coming directly from airport or other, please inform T. Yuge
 - This is a required event. If you cannot attend, please inform T. Yuge as soon as possible
 - Requirements for seminar & meeting:
 - This is a championship event, please follow all requirements
 - **All participants must wear shinpan uniform** (Coat, tie, white shirt, grey slacks, navy socks) **at the seminar/meeting.** NO hakama/keikogi allowed.
 - Bring shinpan-ki and FIK Rule Book (2006 version)
 - **Court judges** should also bring shinpan-ki and whistle
 - Make sure shinpan-ki is clean and neatly kept with your name on it.

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Schedule of Events for AUSKF and Jr. Open National Championships

Wed, June 21st

- 7:00: Setup of Independence High School Gymnasium (site of championship) with volunteers
- Shinai weigh-in and inspection (10:00 to 15:00)
- Practice facility available at Independence High School (7:00 to 15:00)
- **14:30: Transfer to Independence High School for Shinpan Meeting (15:00-18:00)**
- **15:00: Shinpan Meeting and Seminar –**
 - o **NOTE: For the meeting and seminar, all referees must be in “OFFICIAL UNIFORM” (Coat/Tie/Pants/etc.)**
 - o **Bring Shinpan-Ki and FIK Rule Book**
- Federation Coaches and Managers Meeting (15:00-18:00)
- Volunteers Meeting at Main Gymnasium (18:00-20:00)

Thur, June 22th (Jr. Open National Championships)

- Divisions include: Individual and Team for 9 yrs&Under/10-11Yrs/12-13Yrs/14-15Yrs/16-18yrs/13Yrs&Under Girls/14-18Yrs Girls

- **06:00-: Breakfast on own**
- 07:00: Practice facility opens (All day)
- 07:00: Shinai weigh-in and inspection (07:00-10:00)
- **07:30: Referees transfer from hqs. to Gymnasium via shuttle service**
- **08:00: Referee meeting**
- **08:30: Competitors and Referees prepare for opening ceremony**
- 09:00: Opening Ceremony
- 09:30: Begin preliminary and medal round matches for all individual and team divisions
- TBD: Lunch Break
- 18:00: Closing ceremony, including award presentations for Jr. Open National championships
- -: Shuttle service begins for return to hqs. hotel

Fri, June 23rd: (Day 1: AUSKF Championships)

- Divisions include: Individual and Team for Senior's, Mudansha, all Jr. Youth, all Sr. Youth

- **06:00-: Breakfast on own**
- 07:00: Practice facility opens (All day)
- 07:00: Shinai weigh-in and inspection (07:00-10:00)
- **07:30: Referees transfer from hqs. to Gymnasium via shuttle service**
- **08:00: Referee meeting**
- **08:30: Competitors and Referees prepare for opening ceremony**
- 09:00: Opening Ceremony
- 09:30: Kendo Kata Enbu by S. Kato sensei and S. Koike sensei
- 10:00: Begin preliminary and medal round matches for all individual and team divisions

- TBD: Lunch Break
- **18:00: Closing ceremony**
- -: Shuttle service begins for return to hqs. hotel

Sat, June 24th: (Day 2 AUSKF Championships)

- *Divisions include: Women's and Men's Individual Championships*

- **06:00-: Breakfast on own**
- 07:00: Practice facility opens (All day)
- 07:00: Shinai weigh-in and inspection (07:00-10:00)
- **07:30: Referees transfer from hqs. to Gymnasium via shuttle service**
 - o **Bring kendo dogu if participating in Godo-keiko (store in designated area)**
- **08:00: Referee meeting**
- **08:30: Competitors and Referees prepare for opening ceremony**
- 09:00: Opening Ceremony
- 09:20: Iaido Enbu
- 09:45: Preliminary round matches and medal round matches
- TBD: Lunch Break
- **16:30: Closing ceremony**
- **17:00: Godo-keiko (apprx. 1 hr.)**
- 17:00-21:00: Shuttle service begins for return to hqs. hotel

Sun, June 25th: (Day 3 AUSKF Championships)

- *Divisions include: Women's and Men's Team Championships*

- **06:00-: Breakfast on own**
- 07:00: Practice facility opens (All day)
- 07:00: Shinai weigh-in and inspection (07:00-10:00)
- **07:30: Referees transfer from hqs. to Gymnasium via shuttle service**
- **08:00: Referee meeting**
- **08:30: Competitors and Referees prepare for opening ceremony**
- 09:00: Opening Ceremony
- 09:20: Preliminary round matches and medal round matches
- TBD: Lunch Break
- **15:30: Closing ceremony including award presentations all divisions AUSKF championships**
- 16:30-: Shuttle service begins for return to hqs. hotel
- 16:30: Volunteer clean-up
- **18:00: Cocktail Hour**
- **19:00: Sayonara Party (*Within short walking distance from Hq. Hotel*)**
 - Mayflower
 - 428 Barber Ln, Milpitas, CA 95035
 - (408)922-2700

Mon, June 26th: (Departure day)

- **TBD: Breakfast on own**
- Departure of participants throughout day
- End of 2017 Jr. Open National and All U.S. Championships