



**2008 All United States Kendo Federation**  
**Membership Fee Information**

January 1, 2008

Happy New Years!!.

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I would like to provide you with information re: the 2008 AUSKF Membership Fee.

1. Membership Fee:

<b>Adult</b>	<b>\$40.00</b>	<b>(18 years and over)</b>
<b>Youth</b>	<b>\$25.00</b>	<b>(17 years and under)</b>

2. Due Date: Must be paid by **3/31/2008**

The annual membership is from January 1- December 31.

3. Payment Address: AUSKF

Attn: Tomoji Kato  
35402 Wyse Rd.  
Agua Dulce, CA.91390  
[tmkato@earthlink.net](mailto:tmkato@earthlink.net)

4. Please make checks payable to ***All United States Kendo Federation*** or ***AUSKF***. Please ensure that your federation collects all fees from individual dojos and submits **one Federation check** to AUSKF. AUSKF will not accept checks from individuals or from dojos.

5. Attached to all emails will be a Registration Form in Microsoft Excel. Additionally all federations will be given a copy of the document on a CD. It is imperative that all identifying information for members is filled out completely on this document. (*PLEASE DO NOT recreate the form in Microsoft word or any other document*). Each federation will have a file of all of it's dojos. The federation will be responsible for distributing this form to each dojo and having the dojo return it to the federation to be submitted to AUSKF Treasure. The form will have all members from the previous year listed with 2007 in red on the right column.

Please change the registration date and complete information ONLY for members who will be renewing their membership in 2008. For those not renewing their membership please leave that row as is. Please list all new members below the pre-existing list on the document. A sample copy of a completed document has been attached for your convenience. Please refer to it for guidance as needed. Electronic copies (via email, floppy disc, or CD) of the document are needed, hand written documents, those created on word, or paper copies without the electronic copy will not be accepted.

6. A new AUSKF Late Registration Form will also be provided. This form is to be used for all members who register after the regular registration period. This includes all new members and members who did not renew their membership at the beginning of the year. A similar form was provided last year, please use this new form instead.
7. When inputting ID numbers, some members may have more than one number assigned to them. Please only provide the largest number (ex. If the person has ID# 004252 and ID# 005122; I
8. D# 005122 is the valid number since it is larger). Please have the member discard all other numbers and utilize the largest one only.
9. Please ensure that all Dojo's provide the following information: the name of the Dojo, the name of the head instructor, the address of the Dojo, and the name, phone number, and email address of the main contact person.

Please ensure that all payments and membership lists are post marked by March 31, 2008. Thank you very much for your cooperation and please feel free to contact me with any questions you may have.

Sincerely,

Tomoji Kato  
AUSKF Treasurer